

Amount received \_\_\_\_\_  
Date \_\_\_\_\_ ck# \_\_\_\_\_  
Treasurer rct \_\_\_\_\_  
Date \_\_\_\_\_ ck# \_\_\_\_\_

**Convis Township Land Division Application**  
**Robyn Kulikowski, Assessor**  
**19500 15 Mile Road, Marshall, Mi 49068**  
**269-789-0654**

**Land Division Application under the authority of Public Act 288 of 1967, as amended**

Approval of a division on land is required before it is sold, when the new parcel is less than 40 acres and not a property line adjustment. Please fill out the following application for consideration of a land division.

Owner Name: \_\_\_\_\_ Date: \_\_\_\_\_  
Street Address: \_\_\_\_\_  
City/State/Zip: \_\_\_\_\_ Phone: \_\_\_\_\_

1. Tax Identification Number of Parcel to be divided: \_\_\_\_\_  
Parent Tract parcel numbers: \_\_\_\_\_
  - a. **Attach a legal description of the parent parcel.**
2. Request for Division(s):
  - a. Number of new parcels: \_\_\_\_\_
  - b. Intended Use: \_\_\_\_\_ (commercial/residential)
  - c. Road access will be provided by:
    1. Existing public road name: \_\_\_\_\_
    2. New public road and name: \_\_\_\_\_
    3. New private road or easement and name: \_\_\_\_\_
3. History of parent parcel: Acreage of parent parcel/tract as of 3-31-1997 \_\_\_\_\_
  - a. Date of previous division(s) & approval # \_\_\_\_\_
  - b. No divisions made since 3/31/97  {check box if no previous divisions}
4. Division Rights: (circle one)
  - a. All divisions retained by parent parcel
  - b. Divisions to be transferred from parent to child parcel
    1. Number of divisions transferred: \_\_\_\_\_
    2. Parcel # to transfer division(s) to: \_\_\_\_\_
5. Required attachments:
  - a. Copy of deed if not part of Township records
  - b. Survey map or other 1"=200' drawing in compliance with Township Ordinance
  - c. Survey must show all existing buildings and dimensions from lot lines
  - d. Copy of paid tax bill
  - e. Design approval from County Road Commission (if applicable)
  - f. Calhoun County Drain Commissioner recommendations (if applicable)
  - g. \$75. for Land Division Application and \$50. For each split.

It is expressly understood that approval of a division is not a determination that the resulting parcel(s) comply with other ordinances and standards. (SEE ACCOMPANYING APPROVAL LETTER)

I believe that the parcel(s) proposed to be divided will comply with current lot requirements and that subsequent construction can comply with lot development standards as required in the Township Zoning Ordinance.  
Applicant Signature(s) \_\_\_\_\_

**OFFICE USE ONLY**

Application Approved / Denied by: \_\_\_\_\_  
Land Division Approval number: \_\_\_\_\_ date mailed: \_\_\_\_\_  
Amount paid: \_\_\_\_\_ date: \_\_\_\_\_ ck#: \_\_\_\_\_  
New Parcel # \_\_\_\_\_ Number of splits allowed by Statute: \_\_\_\_\_  
Number of splits requested: \_\_\_\_\_ Number of splits remaining: \_\_\_\_\_  
Current zoning: \_\_\_\_\_